

Agenda



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Date: 16 November 2018

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A meeting of the **Community Governance and Electoral Issues Committee**

will be held on Monday 26 November 2018 at 6.30 pm
**Meeting Room 1, 135 Eastern Avenue, Milton Park, Milton, Abingdon,
Oxfordshire, OX14 4SB**

Members of the Committee:

Councillors

Yvonne Constance (Chairman)

Charlotte Dickson

Gervase Duffield

Ben Mabbett

Helen Pighills

Janet Shelley

Substitutes:

Councillors

Matthew Barber

Margaret Crick

Stuart Davenport

St John Dickson

Debby Hallett

Bob Johnston

Henry Spencer

Reg Waite

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A handwritten signature in black ink, appearing to read "M Reed". The signature is fluid and cursive, with the first letter 'M' being large and prominent.

Margaret Reed
Head of Legal and Democratic

Agenda

Open to the public including the press

1. Apologies for absence

To record apologies for absence and the attendance of substitute members.

2. Minutes

(Pages 3 - 5)

To adopt and sign as a correct record the Community Governance and Electoral Issues Committee minutes of the meeting held on 8 October 2018 - **attached**.

3. Declarations of interest

To receive any declarations of disclosable pecuniary interests in respect of items on the agenda for this meeting.

4. Urgent business and chairman's announcements

To receive notification of any matters which the chairman determines should be considered as urgent business and the special circumstances which have made the matters urgent, and to receive any announcements from the chairman.

5. Public participation

To receive any questions or statements from members of the public that have registered to speak.

6. Interim Review of Polling Districts and Polling Places

(Pages 6 - 14)

To consider the report of the head of legal and democratic on proposals for polling districts and polling places following an interim review – **report attached**.

7. Request for related alterations - Community Governance Review of Vale of White Horse

To receive a verbal update on requests made to the Local Government Boundary Commission for England to make changes to the boundaries of district wards and county divisions to reflect changes made at parish level following the community governance reviews completed in 2017 and 2018 and implemented on 1 November 2018 under the Vale of White Horse District Council (Reorganisation of Community Governance) Order 2018.



Minutes

of a meeting of the

Community Governance and

Electoral Issues Committee

held on Monday 8 October 2018 at 7.00 pm

in the Meeting Room 1, 135 Eastern Avenue, Milton Park, Milton, Abingdon,
Oxfordshire, OX14 4SB

Open to the public, including the press

Present:

Members: Councillors Yvonne Constance (Chairman), Charlotte Dickson,
Gervase Duffield, Janet Shelley and Emily Smith

Officers: Susan Baker, Steven Corrigan and Margaret Reed

Number of members of the public: 0

41. Apologies for absence

Apologies for absence were received from Councillors Ben Mabbett and Helen Pighills (substituted by Councillor Emily Smith).

42. Minutes

RESOLVED: to approve the minutes of the meeting held on 26 July 2018 as a correct record and agree that the Chairman signs them as such.

43. Declarations of interest

None.

44. Urgent business and chairman's announcements

None.

45. Public participation

No members of the public or councillors had registered to address the committee.

46. Community Governance Review - Abingdon-on-Thames, Radley, St Helen Without and Sunningwell

The committee considered the report of the head of legal and democratic which invited it to make a final decision in respect of the community governance review of the boundary between Abingdon-on-Thames, Radley, St Helen Without and Sunningwell parishes.

The committee noted the consultation responses from Abingdon-on-Thames Town Council and Radley Parish Council and that neither St Helen Without or Sunningwell parish councils had responded to the latest consultation on the committee's draft proposals.

The committee was advised that, subject to receiving consent from the Local Government Boundary Commission for England (LGBCE), the changes at parish level would be implemented at the May 2019 elections. The timetable for the implementation of any changes at district ward and county council division level is a matter for the LGBCE.

RESOLVED: to

1. amend the boundary between Abingdon-on-Thames, Radley, St Helen Without and Sunningwell parishes as shown on the map attached to the report of the head of legal and democratic submitted to the meeting of the Community Governance and Electoral Issues Committee on 8 October 2018;
2. include the area up to Oxford Road in the Abingdon Dunmore ward of Abingdon-on-Thames Town Council and the area to the east of the Oxford Road in the Abingdon Peachcroft ward;
3. authorise the head of legal and democratic to make a reorganisation of community governance order to implement the changes agreed by the committee, subject to receiving the necessary consents from the Local Government Boundary Commission for England.

RECOMMEND COUNCIL: to authorise the head of legal and democratic to request the Local Government Boundary Commission for England to make related alteration orders to change district wards and county divisions to reflect the changes made to the parish boundary of Abingdon-on-Thames.

47. Community Governance Review - Great Coxwell and Great Faringdon

The committee considered the report of the head of legal and democratic which invited it to make a final decision in respect of the community governance review of the boundary between Great Coxwell parish and Great Faringdon parish.

RESOLVED:

1. To amend the boundary between Great Coxwell parish and Great Faringdon parish as shown on the map attached to the report of the head of legal and

democratic submitted to the meeting of the Community Governance and Electoral Issues Committee on 8 October 2018;

2. To authorise the head of legal and democratic to make a reorganisation of community governance order to implement the changes agreed by the committee;
3. That any review of the boundary between Great Faringdon and Eaton Hastings parishes is undertaken as part of the scheduled district wide review following the May 2019 elections.

TO RECOMMEND COUNCIL: to authorise the head of legal and democratic to request the Local Government Boundary Commission for England to make related alteration orders to change district wards to reflect the changes made to the parish boundary.

The meeting closed at 7.15pm

Community Governance and Electoral Issues Committee



Report of head of legal and democratic

Author: Steven Corrigan

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To: Community Governance and Electoral Issues Committee

DATE: 26 November 2018

Interim Review of Polling Districts and Polling Places

Recommendation

1. That the Committee approves the schedule of polling districts and polling places set out in Appendix A which incorporates the proposed changes set out in paragraph 16 of this report.

2. To authorise the returning officer, in consultation with committee members and the ward councillors, to allocate an appropriate polling place for polling district SAC2.

Purpose of Report

1. This report sets out proposals for polling districts and polling places following an interim review prior to the scheduled district and parish elections in May 2019 to reflect the outcome of recent community governance reviews agreed by this committee, reflected in the Vale of White Horse District Council (Reorganisation of Community Governance) Order 2018, and to ensure electors continue to have such reasonable facilities for voting as are practicable in the circumstances.

Strategic Objectives

2. The report does not specifically relate to any of the council's strategic objectives, but agreement of the recommendations (amended if the committee sees fit) will ensure compliance with the law.

Background

3. The Electoral Registration and Administration Act 2013 introduced a change to the timing of compulsory reviews of UK Parliamentary polling districts and polling places. The last such review in Vale of White Horse was undertaken in October 2014. The results of the polling districts and polling places review were agreed by this committee at its meeting on 27 January 2015. The next statutory review of polling districts and polling places will take place in 2019 and be concluded by January 2020 at the latest.
4. The changes to polling districts and polling places agreed by this committee in 2015 were first used at the parliamentary and local elections in May 2015. The current polling arrangements within the Vale are predominantly satisfactory and have been shown at elections conducted in recent years (the 2015 elections, the European Referendum, Police and Crime Commissioner elections in 2016 and the Oxfordshire County Council and Parliamentary elections in 2017) to be practicable.

Terminology

5. **Polling District:** a geographical area created by the sub-division of a UK Parliamentary constituency or ward into smaller parts within which a polling place can be located which is convenient to electors. By and large each parish is a polling district in its own right and has its own polling place or places. Exceptions are where parishes are sub-divided into electoral wards or split between district wards which necessitates the creation of additional polling districts.
6. **Polling place:** the building(s) within each polling district that will house polling stations.
7. **Polling stations:** the room or area within the polling place where voting takes place. The number of polling stations within each polling place is a matter for the returning officer and is not covered in this report.

The review

8. Council gave notice of the review in October 2018. Notice of the review was published on the council's website and given to the Acting Returning Officer (ARO), parish councils and district councillors. The closing date for consultation responses was 2 November 2018. Consultation responses, including the ARO's comments, are set out in the appendix to this report.

Key issues

9. The Vale of White Horse District Council (Reorganisation of Community Governance) Order 2018 (The Order) made a number of changes to parish boundaries notably those of Grove and Wantage, Great Coxwell and Great Faringdon and Abingdon and neighbouring parishes. Those areas transferred will become part of the polling district designated for the area it is transferring to – details of which are set out in paragraph 16 of this report.

10. The Order abolished the warding arrangements for Longworth Parish Council. Currently the parish is sub-divided into two polling districts (SRE1 and SRE2) to reflect these warding arrangements. With the abolition of the warding arrangements I propose the creation of one polling district (SRE).
11. The Order creates warding arrangements for South Hinksey parish – Hinksey Hill and Village. I propose designating each ward as a separate polling district – SBB1 and SBB2.
12. In transferring an area of land from Grove parish to Wantage parish The Order abolished the existing ward of Crab Hill in the parish of Grove. Because this ward was created by the division of Grove parish by district wards it had its own polling district designation – SSC4. With the abolition of this ward there is no requirement for this polling district.
13. As part of the polling district and polling places review in 2014/15 this committee agreed to sub-divide the parish of Harwell into two polling districts in anticipation of the creation of a Harwell East parish (this committee subsequently agreed to defer a review of this matter until after the 2019 elections). In 2015 this committee agreed that electors in this area should vote at Harwell Village Hall until an alternative polling place became available in the polling district. Consultation responses for this review also highlight the need/support for a polling place in this area. Officers had previously identified the district centre as a polling place but this venue is not yet available. Alternative venues are being investigated. Any developments will be reported to the committee at its meeting and subject to the matter not being resolved the committee is invited to authorise the returning officer in consultation with committee members and the ward councillors to allocate an appropriate polling place.
14. Due to renovation works, St Mary Convent will not be available as a polling place for the elections in May 2019. For the county council by election on 15 November 2018 the returning officer, under delegated powers, designated The Beacon as an alternative venue for polling districts SSB1 and SSB2 (covering the Segsbury ward of Wantage parish). This arrangement is not suitable going forward and officers are seeking an alternative venue. The appendix includes consultation responses on this issue. Officers propose designating Stockham School as a polling place. Whilst this council has sought not to use school buildings unless the head teacher confirms that s/he is happy for the school to remain open on election day the committee is reminded that legislation provides for the returning officer to use schools for election purposes. In this case there is no suitable alternative venue within the polling districts.
15. The Local Government Boundary Commission for England (LGBCE) is currently considering related alteration requests from this council to amend certain district ward and county division boundaries to ensure coterminosity with those changes made at parish level by this committee and implemented by The Order. If the LGBCE does not agree to make a related alteration order for some of the requests it may be necessary to create further polling districts. The returning officer has delegated authority to make changes to polling districts and polling places where circumstances dictate that this is desirable, having first consulted with members of

the committee and local councillor(s). It may be the case that the returning officer must rely on this delegation to avoid calling a further meeting of the committee.

16. The issues and officer proposals are set out below.

Parish	Issue	Proposal
Various	<p>The Vale of White Horse District Council (Reorganisation of Community Governance) Order 2018 makes a number of changes to parish boundaries set out below which will require amendments to existing polling districts:</p> <ul style="list-style-type: none"> • Transfer of land from Grove to Wantage Segsbury • Transfer of land from Grove to Wantage Charlton • Transfer of land from Lockinge to Wantage Charlton • Transfer of land from St Helen Without to Abingdon-on-Thames Dunmore • Transfer of land from Sunningwell to Abingdon-on-Thames Dunmore • Transfer of land from Radley to Abingdon-on-Thames Dunmore • Transfer of land from Radley to Abingdon-on-Thames Peachcroft • Transfer of land from Great Coxwell to Great Faringdon 	<p>To amend the polling districts to reflect the change in parish boundaries as set out below:</p> <p>To be included in polling district SSB1.</p> <p>To be included in polling district SSC3.</p> <p>To be included in polling district SSC3.</p> <p>To be included in polling district XAE2.</p> <p>To be included in polling district XAE2.</p> <p>To be included in polling district XAE2.</p> <p>To be included in polling district XAD2.</p> <p>To be included in polling district SGA.</p>
Longworth	Wards abolished in The Vale of White Horse District Council (Reorganisation of Community	Longworth to become a single polling district - SRE.

	Governance) Order 2018.	
South Hinksey	Creation of wards in The Vale of White Horse District Council (Reorganisation of Community Governance) Order 2018.	Subdivide the existing polling district SBB to provide for two polling districts to reflect the wards of Hinksey Hill (SBB1) and Village (SBB2).
Crab Hill ward of Grove	Abolished by The Vale of White Horse District Council (Reorganisation of Community Governance) Order 2018.	Remove polling district (SSC4) designation. Area to become part of Wantage Charlton (SSC3).
Harwell	Allocate a polling place for "Harwell East".	Authorise the returning officer to designate a suitable polling place for polling district SAC2 in consultation with members of this committee and local ward councillors.
Wantage (Segsbury)	Designation of alternative polling place for the polling districts in the Segsbury parish ward of Wantage parish (currently St Mary Convent)	Designate Stockham Primary School as the polling place for the Segsbury ward of Wantage parish (polling districts SSB1 and SSB2).

Financial Implications

17. There is a modest cost associated with running a polling place. Often this cost is shared amongst a number of parties because the polling place hosts multiple elections at the same time. Cost, however, should not be a prime consideration in determining how many polling places to designate.

Legal Implications

18. The Representation of the People Act 1983 (as amended) (Section 18C (5) and Section 31) allows a local authority to conduct an interim review of any polling district, polling place or polling station within its area, outside of the timescales for a compulsory review.

Risks

19. There are no discernable risks associated with the proposals set out in this report

Conclusion

20. The council met its legal requirement to complete a review of polling districts and polling places by the end of January 2015. To address changes to community governance arrangements agreed by this committee and reflected in The Order and to make sure suitable and convenient polling arrangements are provided for local electors before the next scheduled elections in May 2019, an interim review of polling districts and polling places has been undertaken. The committee is invited to agree the proposals set out in paragraph 16 of this report and note that the returning officer may use delegated authority to address issues that could arise that require changes.

Background papers: “Polling District and Polling Places Review” report to the Community Governance and Electoral Issues Committee on 27 January 2015.

Polling District Reference	Parish/Parish Ward/Polling District	District Ward	Proposed Polling Stations	Returning Officers Comments	Comments from Consultation	Comments from Consultation	Comments from Consultation
XAA1	Abingdon No.1 (Caldecott)	Abingdon Caldecott	Preston Road Community Centre				
XAA2	Abingdon No.2 (Caldecott)	Abingdon Caldecott	St. Johns Ambulance HQ, Caldcott Road				
XAA3	Abingdon No.3 (Caldecott)	Abingdon Caldecott	Trinity Hall , Conduit Road, Abingdon	Polling place is in adjacent parish ward			
XAB1	Abingdon No.4 (Fitzharris Ock)	Abingdon Fitzharris	Stonewater (Jephson Common Room), Bridges Close				
XAB2	Abingdon No.5 (Fitzharris Ock)	Abingdon Fitzharris	Trinity Hall , Conduit Road, Abingdon				
XAB3	Abingdon No.6 (Fitzharris Wildmoor)	Abingdon Fitzharris	Northcourt Centre, Northcourt Road, Abingdon	Polling place is in adjacent parish ward			
XAC1	Abingdon No.7 (Abbey)	Abingdon Abbey Northcourt	The Guildhall, Abbey Close, Abingdon				
XAC2	Abingdon No.8 (Northcourt)	Abingdon Abbey Northcourt	Northcourt Centre, Northcourt Road, Abingdon				
XAC3	Abingdon No.9 (Northcourt)	Abingdon Abbey Northcourt	All Saints Methodist Church, Appleford Drive				
XAD1	Abingdon No.10 (Peachcroft)	Abingdon Peachcroft	Hadland Road Community Centre				
XAD2	Abingdon No.11(Peachcroft)	Abingdon Peachcroft	North East Abingdon Community Centre				
XAE1	Abingdon No.12 (Dunmore)	Abingdon Dunmore	All Saints Methodist Church, Appleford Drive	Polling place is in adjacent parish ward			
XAE2	Abingdon No.13 (Dunmore)	Abingdon Dunmore	Long Furlong Community Centre, Boulter Drive				
XAE3	Abingdon No.14 (Dunmore)	Abingdon Dunmore	2nd Abingdon Scout Hut, Farm Road				
SQA	Appleford	Sutton Courtenay	Appleford Village Hall				
XAE	Appleton with Eaton	Thames	Appleton Village Hall				
SIA	Ardington	Hendreds	Loyd Lindsay Rooms, High Street, Ardington				
STA	Ashbury	Watchfield & Shrivenham	Ashbury Village Hall				
SOA	Baulking	Stanford	Thomas Hughes Memorial Hall, Uffington	Polling place is in adjacent parish			
XEB	Besselsleigh	Thames	Appleton Village Hall	Polling place is in adjacent parish			
SAA	Blewbury	Blewbury & Harwell	Blewbury Village Hall				
STB	Bourton	Watchfield & Shrivenham	Bourton Village Hall				
SRA	Buckland	Thames	Buckland Memorial Hall				
STC	Buscot	Watchfield & Shrivenham	Buscot Village Hall				
SKA	Charney Bassett	Kingston Bagpuize	Charney Bassett Village Hall				
SMA	Childrey	Ridgeway	Childrey Village Hall				
SAB1	Chilton No.1	Blewbury & Harwell	Chilton Fields Community Room,Horsa Lane				
SAB2	Chilton No.2	Blewbury & Harwell	Chilton Village Hall				
STD	Coleshill	Watchfield & Shrivenham	The Hall Coleshill				
STE	Compton Beauchamp	Watchfield & Shrivenham	Ashbury Village Hall	Polling place is in adjacent parish			
XCA1	Cumnor (Farmoor)	Cumnor	Farmoor Village Hall				
XCA2	Cumnor (Dean Court)	Cumnor	St Andrews Church Hall, Orchard Road, Dean Court				
XCA3	Cumnor (Cumnor Village)	Cumnor	Cumnor Village Hall				
XCA4	Cumnor (Cumnor Hill)	Cumnor	Cumnor Village Hall				
SPA	Denchworth	Steventon & the Hanneys	Denchworth Village Hall				
SFA	Drayton	Drayton	Drayton Village Hall				
SMB	East Challow	Ridgeway	East Challow Village Hall				
SPB	East Hanney	Steventon & the Hanneys	Hanney War Memorial Hall, East Hanney				
SJA	East Hendred	Hendreds	Snells Hall, East Hendred				

STF	Eaton Hastings	Watchfield & Shrivenham	Buscot Village Hall	Polling place is in adjacent parish			
SGA	Faringdon	Faringdon	Faringdon Corn Exchange				
STG	Fernham	Watchfield & Shrivenham	Longcot Methodist Chapel	Polling place is in adjacent parish			
SKB	Frilford	Kingston Bagpuize	Evangelical Chapel, Kingston Road, Frilford				
SRB	Fyfield and Tubney	Thames	Mobile Unit White Hart, Main Road, Fyfield				
SKC	Garford	Kingston Bagpuize	Garford Village Hall				
SKD	Goosey	Kingston Bagpuize	Charney Bassett Village Hall	Polling place is in adjacent parish			
STH	Great Coxwell	Watchfield & Shrivenham	Reading Room, Great Coxwell				
SHA	Grove No1. (North)	Grove North	Old Mill Hall, School Lane, Grove				
SSA	Grove No.2 (Brook)	Wantage & Grove	Grove Methodist Church, Main Street, Grove				
SAC1	Harwell No.1	Blewbury & Harwell	Harwell Village Hall				
SAC2	Harwell No.2	Blewbury & Harwell	Harwell Village Hall		A member of the public believes the size of the new development merits it's own polling station rather than travelling to Harwell Village Hall	A local resident and parish councillor for Harwell supports the need for a polling place on Great Western Park for those residents who currently have to travel to Harwell Village Hall.	7 Facebook responses to GWP Resident's Association supporting the need for a polling station on GWP
SJB	Harwell No.3 (Harwell Oxford Camp)	Hendreds	Harwell Village Hall				
SOB	Hatford	Stanford	Stanford in the Vale Village Hall	Polling place is in adjacent parish			
SRC	Hinton Waldrist	Thames	Hinton Waldrist Village Hall				
XDA1	Kennington No.1	Kennington & Radley	Kennington Village Hall				
XDA2	Kennington No.2	Kennington & Radley	Kennington Village Hall				
SKE	Kingston Bagpuize with Southmoor	Kingston Bagpuize	Kingston Bagpuize & Southmoor Village Hall				
SMC	Kingston Lisle	Ridgeway	The Bungalow Village Hall, Kingston Lisle				
SMD	Letcombe Bassett	Ridgeway	Letcombe Basset Village Hall				
SME	Letcombe Regis	Ridgeway	Letcombe Regis Village Hall				
STI	Little Coxwell	Watchfield & Shrivenham	Little Coxwell Village Hall				
SRD	Littleworth	Thames	Reading Room, Littleworth				
SJC	Lockinge	Hendreds	Loyd Lindsay Rooms, High Street , Ardington	Polling place is in adjacent parish			
STJ	Longcot	Watchfield & Shrivenham	Longcot Mehtodist Chapel				
SRE	Longworth	Thames	Longworth Village Hall				
SKF	Lyford	Kingston Bagpuize	Charney Bassett Village Hall	Polling place is in adjacent parish			
SLA	Marcham	Marcham	Marcham Sports & Social Club Anson Field				
SFB	Milton No.1 (Village)	Drayton	Milton Methodist Church				
SJD	Milton No 2 (Heights)	Hendreds	Milton Community Centre, School Lane, Milton Heights				
XBA	North Hinksey	Botley & Sunningwell	The Church Hall of St Peter and St Paul				

SRF	Pusey	Thames	Buckland Memorial Hall	Polling place is in adjacent parish			
XDB	Radley No.1	Kennington & Radley	Site Office, Pebble Hill Mobile Home Park, Radley				
XDE	Radley No.2	Kennington & Radley	Radley Village Hall, Gooseacre, Radley				
SOC	Shellingford	Stanford	Shellingford Community Hall				
STK	Shrivenham	Watchfield & Shrivenham	Shrivenham Memorial Hall				
SBB 1	South Hinksey (Hinksey Hill)	Botley & Sunningwell	South Hinksey Village Hall	Polling place is in adjacent parish ward			
SBB 2	South Hinksey (Village)	Botley & Sunningwell	South Hinksey Village Hall				
SMF	Sparsholt	Ridgeway	Griffin Memorial Hall, Sparsholt				
XFC	St Helen Without No.1 (Dry Sandford)	Marcham	Scout Hall, Lashford Lane, Dry Sandford				
SLB	St Helen Without No.2 (Shippon)	Marcham	Shippon Village Hall				
SOD	Stanford-in-the-Vale	Stanford	Stanford in the Vale Village Hall				
SPC	Steventon	Steventon & the Hanneys	Steventon Village Hall				
XBC	Sunningwell	Botley and Sunningwell	Sunningwell Village Hall				
SQB	Sutton Courtenay	Sutton Courtenay	Sutton Courtenay Village Hall				
SOE	Uffington	Stanford	Thomas Hughes Memorial Hall				
SAD	Upton	Blewbury & Harwell	Upton Village Hall				
SSB1	Wantage No.1 (Segsbury)	Wantage & Grove Brook	Stockham Primary School		A local resident urged the council to seek an alternative for 2019 within the ward. The Beacon should not be used as an alternative as parking would not be adequate		
SSB2	Wantage No.2 (Segsbury)	Wantage & Grove Brook	Stockham Primary School		see above		
SSC1	Wantage No.3 (Charlton)	Wantage Charlton	The Beacon Portway, Wantage				
SSC2	Wantage No.4 (Charlton)	Wantage Charlton	Scout HQ, Springfield Road, Wantage				
SSC3	Wantage No.5 (Charlton)	Wantage Charlton	Wantage Silver Band Hall, Reading Road, Wantage				
STL	Watchfield	Watchfield & Shrivenham	Watchfield Village Hall				
SMG	West Challow	Ridgeway	West Challow Village Hall				
SPD	West Hanney	Steventon & the Hanneys	Hanney War Memorial Hall, East Hanney	Polling place is in adjacent parish			
SJE	West Hendred	Hendreds	West Hendred Village Hall				
SOF	Woolstone	Stanford	Merestones, Woolstone				
XFA	Wootton	Wootton	Wootton and Dry Sandford Community Centre				
XBD	Wytham	Botley & Sunningwell	Wytham Village hall				